



## INCORPORATION FORM

**1. Propose company name** (please provide 2 names):

**2. Singapore registered office address:**

**3. Main business activities:**

**4. Financial year end:**

**5. Share Capital** (auto computed):

**6. Contact Person Particulars:**

Title: \_\_\_\_\_ Name: \_\_\_\_\_  
Email: \_\_\_\_\_ Tel: \_\_\_\_\_ (O) \_\_\_\_\_ (M) \_\_\_\_\_

**7. Please provide the following:**

- ⇒ Scanned NRIC (front and back) / passport of all director(s) and shareholder(s)
- ⇒ Consent letter from sole-proprietor or partnership for conversion to company
- ⇒ For local non-individual shareholder:
  - Certified true copy of business profile, incorporation certificate, M&A and directors' resolution for new investment
- ⇒ For overseas corporate shareholder:
  - Foreign company's certificate of incorporation and registered address
  - Letter of appointment for corporate representative to sign and approve documents for incorporation
- ⇒ Deposit of S\$500:
  - Cheque - made payable to STA MANAGEMENT PTE. LTD.
  - Wire / telegraphic transfer details:
    - Account Name: STA MANAGEMENT PTE. LTD.
    - Account No: 641-895370-001
    - Bank Name: OCBC Bank
    - Bank Address: 65 Chulia Street, OCBC Centre, Singapore 049513
    - Bank Code: 7339
    - Branch Code: 641
    - Swift Code: OCBCSGSG



## 8. Shareholder / Director Particulars:

---

Shareholder:	Amount of share capital:	Director:
Title:	Name:	
NRIC / FIN / Passport:	Nationality:	
Email:	Tel:	(O) (M)
Address:		